

Path Workbook Guide

Sheet 1:

Path Settings and Domain

This section allows you to list your Domains and required item numbers. You can also select specific settings for your Path to use as a guide when you build.

Create Path Name

Column B: Create your Domain names (up to 8)

Column C: Total # of Items **Required**

Column D: **Optional** # of Items to choose from (this might be zero if you do not have any optional items)

Column E: # of Optional items student has to complete out of all optional items

Column F: This will be calculated automatically. This is the **total number of items you need to build** in each domain in order to meet the requirements outlined.

Column G: This will be calculated automatically. This is the **total number of items required to complete the domain**.

Settings:

Audience: Choose one (use X)

Path Item Equivalency: Choose one (use X)

Path Item Credit Retention: Choose one (use X)

Sheet 2:

Items

Path Name/Domain/# Required Items/ #Optional Items/#Required Optional Items all brought over from Sheet 1

ITEM: Create the name of Item within Domain

Column H : Select Required/Optional from drop down (Required items will highlight in red)

Column I: Select the Type of Item from drop down (Event/Self-Reported/Organization)

Column J/K/L: Select the specific Item Type based on selection in Column I

Column M: Select Yes or No for Item Reflection

Complete the above for all items (up to 10) in each domain

Sheet 3:

Criteria

Content in Columns B, C & D brought over from previous sheets

Column E: Use this field to include any additional information about the criteria for this item. This could include a specific Event Name or Category, an Experience Type, or other details about the criteria. It could also include notes about any needed action items, such as needing to create an Event, add categories, or build an Experience Type.

Column F: Use this field to write out your reflection question. This will be highlighted yellow if you previously indicated it should include an item reflection.